

Bristol Public Library
Board of Trustees Meeting
June 19, 2014
701 Goode Street
Bristol, VA

Pete Lauzon, President, called the meeting to order at 4:35 p.m. A quorum was **not** present. Members and staff were welcomed.

Trustees present: Thomas Bowers, Margaret Feierabend, Ed Harlow, Paxton Huffman, Pete Lauzon, and Walter Morton.

Trustees absent: Gayle Brown, Eric Cuddy, Drew Murray, Emily O'Quinn, Katherine Wilson-Thompson, and Carl Williams.

Library staff present: Jud Barry, Executive Director; Brenda Dunn, Administrative Assistant; Karen Gaylor, A.L.L. Program Coordinator; Doris Stickley, Marketing.

Holston River Regional Library staff present: None.

Guests present: None.

Approval of Minutes: The minutes of the May 15, 2014 meeting were reviewed.

Treasurer's Report: Ed went over the Finance Committee minutes as handed out (on file) and reported the bottom line is good.

Unfinished Business: Pete reported the worker's comp. hearing has been rescheduled for September in Christiansburg.

Remodeling update: They will be meeting with the furniture consultant to look at ideas. Once the layouts are finalized, RFPs can be prepared to go out for bids.

New Business: Report on Library Management System: Jud reported he met with the Watauga Directors on June 16. They recognize the need to have an organization in place when the ETSU contract ends in June 2015. The Elizabethton city attorney was helpful in writing the Resource Sharing Agreement for Organization of Watauga Libraries (as handed out, on file). This will enable the libraries to purchase and share cost of the Library management system.

Election of Officers: Pete presented the slate of officers as: Margaret Feierabend, President; Carl Williams, Vice-President; Gayle Brown, Secretary; Ed Harlow, Treasurer. There were no additional nominations. There will be a called meeting to approve the slate before the end of June. There are openings on the Board in Bristol, Tennessee, the Student member from Virginia, and the At-Large position.

Executive Director's Report: As emailed (on file). Jud reported reference is using a data collection software call Gimlet (report as handed out, on file), that allows staff to keep statistics on how many and what kinds of questions they are answering.

Jud added we will be receiving a regular payment of \$500 per month from Bristol, Virginia Department of Social Services to provide computer and job readiness help. Karen added this will be 20 hours, one week a month.

Doris reported an RFP for marketing the fundraising has been sent out and we received three responses. They will provide materials (brochure, video, etc.) for the kickoff. She stated she hopes we can raise the money in around eight weeks. We already have approximately \$39,000 in donations or pledges to the project.

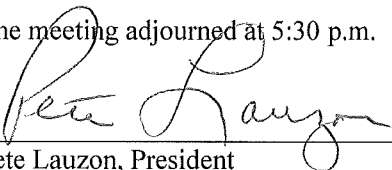
Holston River Regional Library Report: As emailed (on file).

Information: Margaret stated we should always have announcement and reminded everyone of the Health Care Series; Doris added the Summer Reading Program will start soon; Jud stated the Arts Alliance series will continue.

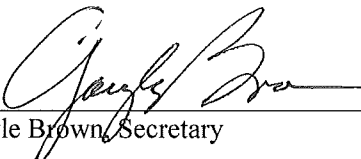
Margaret expressed thanks to Pete, who is going off the Board, for his years of services to the Library.

The next Board meeting will be on July 17, 2014, at 4:30 p.m. at Main.

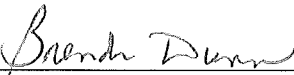
The meeting adjourned at 5:30 p.m.



Pete Lauzon, President



Gayle Brown, Secretary



Brenda Dunn, Recording Secretary