

Bristol Public Library
Board of Trustees Meeting
February 21, 2012
701 Goode Street Bristol, VA

Pete Lauzon, President, called the meeting to order at 4:35 p.m. A quorum was present. Everyone was welcomed.

Trustees present: Beverly Bowers, Gayle Brown, Ed Harlow, Rita Hawkins, Julian Hernandez, Joyce Kistner, Pete Lauzon, Walter Morton, and Emily O'Quinn.

Trustees absent: Margaret Feierabend, Jessica Harosky, Drew Murray, and Katherine Wilson-Thompson.

Library staff present: Jud Barry, Executive Director; Brenda Dunn, Administrative Assistant; Susan Wolfe, Avoca Branch Manager.

Library Foundation staff present: Anita Machado, Executive Director; Sarah Hutchinson, Marketing Director.

Holston River Regional Library staff present: None.

Guests present: Christina Blevins, Believe in Bristol; Major Sean Carrigan and Nicole Slagle, Bristol, Virginia Police Department.

Approval of Minutes: The minutes of the December 20, 2012 meeting were approved as emailed (Ed, Julian).

Treasurer's Report: Ed went over the Finance Committee minutes as handed out (on file).

New Business – Loitering Around the Library: Christina reported they have had numerous complaints from downtown merchants about Library patrons congregating around their businesses because they can no longer smoke on Library property. She introduced Major Carrigan who reported they are aware of the problems the Library faces and there is a law in the Virginia Code Section 15.2-926 (copy on file) which has been adopted by the City Council and they will be enforcing. They have had numerous calls (9 episodes recently) about problems at the Library. He added that we might want to consider barring people from the Library. Jud and Harrison reported we do that already. He stated that they would be increasing their presence in the Library as well as the downtown area. Officer Slagle asked that Security continue calling in problems with descriptions as they have in the past and that we send her a list of those that have been barred from the Library. Margaret asked that Pete, Jud and Library staff be added to be notified of and included in Neighborhood Watch meetings. Officer Slagle added that Neighbor Watch notices are also listed in the newspaper under the Blotter column.

Ground Floor Revisions Committee Recommendation: Jud stated that in order to advance the project to the next level, as laid out in the White Paper, the committee recommends the Board form a Design Committee (which will be the current Ground Floor Committee members, and a Fundraising Committee which the Foundation Board will have the authority to appoint. Also, to approve the job descriptions drafts as include in the packet. Trish Kaffenberger would be chair of the Design Committee. She has is background in residential development and has a lead building certification. Discussion followed. The recommendation was approved (Margaret, Beverly).

Unfinished Business: None.

Policy Review – Bulletin Board: Jud stated the policy has been in use a long time and just needed to be reviewed. The policy was accepted as written.

Strategic Plan Focus: As reported in the Executive Director’s Report (on file). Jud asked the Board to revisit the issue of the Friends of the Library. He added the FOL are a basic component of the Library and is the only thing keeping us from a perfect score in the Virginia public library standards “Governance” category. He asked that a committee or taskforce be formed to discuss what purpose a FOL group should and could have. Civic groups have also been helpful in organizing FOL groups in other areas. Margaret suggested this be set as a goal for 2013-2014 with a committee or taskforce appointed in July or August.

Emily left at 5:30 p.m.

Executive Director’s Report: (Report on file).

Foundation Report: Anita went over the Foundation financial report as handed out (on file). She stated the next Foundation meeting will be in April and they were trying to raise operating funds. Operating funds pay for advertising, marketing, dues, telephone, postage and staff. She added the Foundation Board and the 501c3 status will continue. She reported the Foundation Board had approved the White Paper and would serve as the Fundraising Committee. Also, they would try to have something for National Library Week and she hopes to continue this great partnership. Beverly asked if grants were available for operating and Anita said there are very few.

HRRL Report: None.

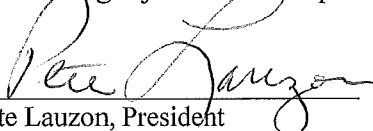
Information: Susan Wolfe reported they have a very active FOL group and will be having a big book sale in April. She invited the Board to hold at least one meeting a year at the Avoca Branch. It was agreed that the Board should meet at Avoca once a year in the same month (month to be decided) every year.

Pete reported Gayle could not be at today’s meeting and asked if anyone had Program Committee questions. There were no questions about the Program Committee reports.

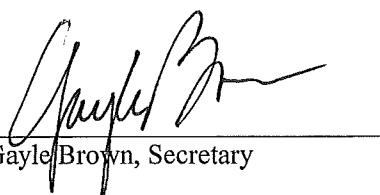
The e-book download training will be done at the next meeting

The next Board meeting will be on March 21, 2013, at 4:30 p.m. at Main.


The meeting adjourned at 6:00 p.m.



Pete Lauzon, President



Gayle Brown, Secretary



Brenda Dunn, Recording Secretary