

Bristol Public Library
Board of Trustees Meeting
January 19, 2012
1550 Volunteer Parkway Bristol, TN

Pete Lauzon, Vice- President, called the meeting to order at 4:30 p.m. A quorum was present. Guest and Staff were welcomed.

Trustees present: Beverly Bowers, Gayle Brown, Erin Downs, Margaret Feierabend, Joyce Kistner, Pete Lauzon, Walter Morton, Emily O'Quinn (4:35 p.m.), Alex Thompson (5:00 p.m.), Katherine Wilson-Thompson.

Trustees absent: Ed Harlow, Megan Hopkins, Beth Muncy.

Library staff present: Jud Barry, Executive Director; Brenda Dunn, Administrative Assistant; Christian Trombetta, Digital Services Librarian; Susan Wolfe, Avoca Branch Manager.

Library Foundation staff present: Anita Machado, Executive Director.

Watauga Regional Library staff present: None.

Guests present: Mildred Rutherford, Avoca Friends of the Library.

Approval of Minutes: The minutes for November 17 and December 15 were approved as emailed (Margaret, Beverly).

Treasurer's Report: Erin reported the Finance Committee had met yesterday and went over the minutes as emailed (on file).

Emily O'Quinn, President, took over the meeting at 4:40 p.m.

Unfinished Business: Approval of Policy Revisions Relating to Alcohol: Emily asked if there was any further discussion. Margaret asked that an additional bullet be added stating "The Library Board will receive five (5) days written notice that alcohol will be served at a Foundation event". The policy was approved with the addition, with eight (8) votes for and one (1) vote against (Erin, Katherine).

New Business: Consideration of Policy on Unaccompanied Adults in Youth Areas: Jud handed out a revision to the policy as emailed (on file). He stated that he along with Pam Neal and Michelle Page had written this policy. He reported there is no policy in Virginia or Tennessee for this, but there is a library in Alaska that has one. Discussion followed. Erin asked that the first paragraph wording be changed from "not absolutely precluded. . ." to "may use the youth areas if". Also, in bullet two (2) "their" be changed to "the" and in bullet two and three (3) an "s" be added to area. The policy was approved with the corrections (Margaret, Katherine).

Strategic Plan Focus: Avoca Branch Update: Jud reported that Susan Wolfe has been with the library a number of years in the Reference Department. He stated they talked about what changes to make that would result in the Branch having a unique purpose in the Library system. The Marketing plan challenges the Board to find an appropriate use for the Branch. He also introduced Mildred Rutherford who has been an active member of the Avoca FOL for a long time.

Susan updated the Board on recent changes that have been made or soon will be. She stated the Children's Department has a new literacy computer, loaded with lots of learning games; that the six (6) public computers would soon be loaded with software to teach several computer programs, which she hopes the nearby

businesses will be able to use for their employees; that they had their first teen meeting, and will be starting a middle school book club soon; that they hope to do a game night once a month. She stated she is excited about the gardening/landscaping that will be done in the spring; and that the FOL have a contact that will implement a Knitting Club for Adults first and then for the children. She has also been weeding and updating the collection.

Executive Director's Report: As emailed (on file). He added that the luncheon next week comes as an event out of the Strategic Plan and will be a Power Point presentation with a segment on the funding needs of the Literacy Academy and a segment on the long-term building maintenance needs of the Main Library. Margaret asked that an agenda be made for the luncheon. Emily asked that Board members receive a copy of the presentation before the luncheon. Margaret asked that a packet of information, including an application for a library card, be made up to give out at the luncheon.

Erin added that in regard to long-term building needs, the roof is still leaking. This has been ongoing since the building opened. She believes that City Councils need to know about this. Jud stated that the roof itself doesn't appear to be the problem. There is a problem with water coming into the building under certain conditions of high wind and heavy rain that BurWil has been actively working on, but they have not yet been able to solve the problem. Margaret asked for a written statement from BurWil defining the problem, what caused the problem, and what it will take to fix the problem.

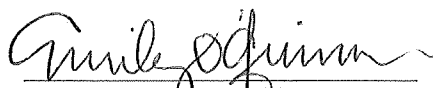
WRL Report: None.


Information: Friends of the Library Report: Joyce reported the annual meeting of the FOL will be Monday at 7:00 p.m. at Main. They will be reviewing last year and discussing the upcoming year. They hope to get more FOL volunteers in the coming year.

Anita gave an update on the Discovery Series, and Gayle handed around some brochures on the Buechner Institute Lecture Series.

The next board meeting will be on February 16, 2012, at 4:30 p.m. at Main.

The meeting adjourned at 5:35 p.m.


Emily O'Quinn, President


Margaret Feierabend, Secretary


Brenda Dunn, Recording Secretary