

Bristol Public Library
Board of Trustees Meeting
September 15, 2011
701 Goode Street Bristol, VA

Emily O'Quinn, President, called the meeting to order at 4:35 p.m. A quorum was present. New Board Member Beth Muncy, present Board Members, and Staff were welcomed.

Trustees present: Beverly Bowers, Gayle Brown, Erin Downs, Margaret Feierabend, Ed Harlow, Megan Hopkins, Joyce Kistner, Beth Muncy, Emily O'Quinn, Mike Parker (4:50) Alex Thompson, and Katherine Wilson-Thompson.

Trustees absent: Pete Lauzon.

Library staff present: Jud Barry, Executive Director; Brenda Dunn, Administrative Assistant; Joyce McCracken, Building Manager; Christian Trombetta, Digital Services Librarian, Susan Wolfe, Adult Services.

Library Foundation staff present: None.

Watauga Regional Library staff present: None.

Guests present: None.

Approval of Minutes: The August 18, 2011 minutes were approved (Joyce, Beverly).

Treasurer's Report: Erin went over the Finance Committee report (on file, will be emailed to members). Ed brought a mock up of the new signage for the parking lot. Believe in Bristol (BIB) Design Committee asked the colors be changed to fit in with the downtown color scheme (black & white). Ed asked the Board to recommend an hourly charge for parking to take to City Council at their September 27th meeting. He also asked for a volunteer from the Board to come to the meeting. Discussion followed concerning color and pricing. Megan motioned the day rate be \$0.50 per hours with a flat rate at night of \$2.00 starting at 6:00 p.m. with the colors to match BIB color scheme, second by Erin and approved by members. Emily will attend the City Council meeting. In the Statement of Activities the amount under Building for Telephone is incorrect; the majority of the amount should be in Utilities. This was corrected and emailed to the committee.

Unfinished Business: None.

New Business: Consideration of Conduct Policy: Emily, Gayle, Jud and Michelle decided to look at the whole policy which now includes a part dealing with unattended children. They researched other library policies. This draft policy would give the Staff the flexibility to handle the different issues that may come up. Emily went over the difference sections (on file as emailed). Knox County has banned all sex offenders from the Library; Jud added that Tennessee has a new law dealing with this. He stated this could be addressed as part of the policy dealing with adults in the Children and Teen areas. He will bring a recommendation to the Board. After discussion the Board adopted the Conduct Policy as recommended by the *ad hoc* committee. (came from committee and needed no motion or second)

Strategic Plan Focus: Jud introduced security guard, Harrison Gilley, who has been with us since the new Main Library opened and is a key participant in the operation of the Library. Harrison told members about the different types of problems he handles on a daily basis from the homeless, to screaming children, smokers, and smelly patrons. He stated his job is more public relations than security. For major problems calls the police to handle. Megan told Harrison she appreciates all he does for the library. Emily thanked him coming to speak with the board.

Executive Director's Report: As emailed (on file). Jud added all Board packets and related materials are put on the Board website after the minutes are signed each month. Katherine asked that the link to the website be sent to Members every month.

WRL Report: None.

Emily asked everyone to introduce themselves to Beth.

Information: Friends of the Library Report: As handed out by Joyce (on file). She reported that the Friends would be looking at the MOU next month, and reminded everyone about the Arts of the Highlands children's event on Saturday from 10:00 a.m. until 2:00 p.m. during the Bristol Rhythm and Roots Reunion. Country music will be playing during the event while children draw an instrument. Jud is making a flyer for the program.


Emily read a card from David Lee thanking the Board for the wonderful sendoff and for the books place in the Library in his honor.

Katherine reminded everyone about the Tennessee Library Trustee Workshop on October 11, 2011 in Kingsport, the deadline to register is October 3, 2011. She hopes to attend. Emily asked for a report from whoever attends.


Margaret added that Kelly Graham's Mother had died; visitation is tonight with the service tomorrow. Kelly is a past chair of the Board and his Mother was very active at the Avoca Branch.

The next board meeting will be on October 20, 2011, at 4:30 p.m. at the Main Library.

The meeting adjourned at 5:55 p.m.



Emily O'Quinn, President



Margaret Feierabend, Secretary



Brenda Dunn, Recording Secretary